

Dear Students, Parents and Carers

Results Day

A Level results will be available for collection in person from the Clare Library from **8.30am to 10.30am** on **Thursday 13th August 2026**.

In addition, results will be provided electronically to students via Arbor and their school email account. These will be released from 8.00am.

For students in other year groups who sat an A Level examination this year, please arrive between 9.30am to 10.30am if you wish to collect your result in person.

If you are unable to collect your results and are sending a friend or family member on your behalf, the candidate must send an email to the Exams Officer exams@nsg.northants.sch.uk. This email **must be sent from your school email address** and it **must name the person** who will be collecting your results. The person collecting the results **must bring photo identification** with them on the day.

Post results service and Appeals

The Joint Council for Qualifications (JCQ) has published the process for students wishing to appeal their results this summer. A copy of the JCQ document can be found below:

https://www.jcq.org.uk/wp-content/uploads/sites/2/2026/05/Post-Results-Service_26_FINAL.pdf

https://www.jcq.org.uk/wp-content/uploads/sites/2/2025/09/Appeals_Booklet_2025_FINAL-1.pdf

(Please note that JCQ has not released the 2026 Appeals guidance yet. We will update the link on our website when they have done this.)

Forms and instructions pertaining to post results service and appeals can all be found on the exams page of the Northampton School for Girls website here:

<https://www.nsg.northants.sch.uk/students/exams-and-intervention-information>

There is a two-step process in regard to appeals as outlined in the documents above:

Stage One: involves a post-results service clerical re-check or a review of marking.

Stage Two: appeals fall into three areas:

- An appeal against results
- An appeal against malpractice decisions
- An appeal against decisions made in respect of access arrangements, reasonable adjustments and special consideration



Stage One must be completed before a Stage Two appeal will be considered by the Awarding Body. It is important to note that both parts of the process, Stage One and Stage Two, must be made by the student through the school. Appeals cannot be made directly to the exam board by an individual.

In the appeal application the student must set out clearly and concisely the grounds for the appeal. When providing their consent to a Stage One or Stage Two appeal a student also confirms that they understand that the outcome of any appeal can result in a grading going down as well as a grade going up. This grade will be final.

On results day, you will be asked to sign a candidate consent form. This gives the school permission to request access to your exam scripts from the exam boards and also to request a review of marking, should it be required. Please ensure that when you complete these forms, that you use a current email address and phone number so that the examinations officer can contact you in the months following the results day.

All A level Priority review of marking requests to the post-results service must be received by 4pm on 18th August 2026 all other review of marking must be received by the 18th September 2026.

Collection of Exam Certificates

You will be able to collect your exam certificates on **Tuesday 15th December 2026 between 2pm and 6pm** from the Spinney Hill Theatre foyer.

Please note that you **must bring a photographic ID** with you, for example a passport. We **cannot** release your certificates to you without a photographic ID.

If you are unable to collect your certificates in person and would like them to be collected on your behalf, please **email exams@nsg.northants.sch.uk** from your NSG email account. The email should include the following:

- your name and date of birth
- the name of the person collecting the certificates on your behalf
- That you give your permission for that person to collect your certificates on your behalf

The person collecting the certificates on your behalf will need to bring their own photographic ID with them.

Please note that any certificates not collected must, according to JCQ guidelines, be destroyed after a year (therefore 15th December 2027).

If you do not arrange collection of your certificates at the allocated time, an admin fee of **£10** will be charged. This is up to and including 15th December 2027, after which time they will be destroyed, as stated above.

Replacing destroyed certificates will incur an additional charge of approximately **£60** per certificate depending on the exam board, this is charged by the exam boards.

Kind regards,

Mrs J Legg

Exam Officer

