



Northampton School for Girls
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music college

NORTHAMPTON SCHOOL FOR GIRLS ADMISSION POLICY FOR ENTRY TO YEAR 7 IN 2020

Northampton School for Girls is a single sex community comprehensive for girls aged 11-18. Boys are admitted to the Sixth Form only when NSG offers an appropriate combination of courses for them Post 16 and places are available on these courses.

We believe that a single sex school provides a qualitatively different learning environment for girls and we would hope that the parents of applicants to the school for entry to Year 7 are convinced that a girls' school is the most appropriate school for their daughter.

At Northampton School for Girls we are committed to providing a learning environment with an ethos of high expectations for students of ALL abilities. Our Admissions Policy and Procedures aim to ensure a balanced intake into the school that is fully representative of those who have applied to the school for that year of entry, through a fair and objective process.

The school's admissions number is **270**. The school can admit up to 270 girls in any one year.

Where there are more applicants than places available, following the allocation of places to students with an education, health and care plan (EHC), the following criteria will then be applied in order:

1. Children in public care (looked after children) or previously in public care*.
2. Students who will have an older sibling continuing at NSG at the time of admission*.
3. Children of staff*.
4. Other.

After the allocation of places to students with EHC plans and oversubscription criteria 1 to 3, the remaining students will be placed in five bands of cognitive ability. The following process is used:

- (i) The bands of cognitive ability will be of equal size and will be based on the same common ability test.
- (ii) The number to be admitted from each band is determined by dividing the places remaining by five.

* Additional information about children in (or previously in) public care, sibling link, children of staff, fair allocation and multiple births (including twins) are given overleaf.

IMPORTANT NOTICE

ALL students, including those applying for an aptitude place, who seek a place at the school under **ANY** criteria **MUST** complete an **NSG Supplementary Information Form** and submit it to the school by **5.00 pm on Thursday 31 October 2019, AS WELL AS** submitting the Local Authority Application Form to the Local Authority by **5.00 pm on Thursday 31 October 2019**.

ALL applicants will be required to attend on the morning of Saturday 16th November 2019 in order to sit an ability test, the results of which will be used to both operate the banding system fairly and to provide valuable information used for grouping students. For details of the operation of the banding system see Appendix A. ALL parents will be informed by the Local Authority of the school allocated to their daughter on Sunday 1st March 2020.

Headteacher: Mrs Julia Harley BSc (Hons), MBA

Deputy Headteachers: Mrs Abigail Boddy BA (Hons), Mrs Catherine Carré BEng (Hons) MTeach



Additional Information

1. Criterion 1 - Children in public care (looked after children) or previously in public care

'Looked After Children' are those who are (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions at the time of making an application to the school. 'Previously Looked After Children' are defined for the purposes of the legislation as those who immediately after being in care became subject to an adoption, child arrangements, or special guardianship order. (Parents must supply a copy of the relevant order as evidence of their child's status.)

2. Criterion 2 – children who will have an older sibling continuing at NSG at the time of admission.

Children applying who have an elder sister or brother who will still be at the school when the applicant starts in the September will take priority (i.e. the sibling is on roll at the school both at the point of application and at the point of admission). For the purposes of this criterion, 'sibling' is taken to include a step-brother/sister, half-brother/sister, or child who is adopted or fostered, in all cases providing they are living at the same address. Although their place is not dependent on the performance in the common ability test, all girls applying for a sibling criterion place are required to sit the test in order that the information may be used for grouping purposes.

3. Criterion 3 - Children of staff at the school

Children of staff directly employed by Northampton School for Girls will be allocated a place if either or both of the following conditions are met:

- a) where the member of staff has been employed at the school for two or more years at the time at which the application for admission to the school is made, and/or
- b) the member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage.

4. Other Pupils - Fair Allocation

Fair, or random, allocation of the remaining places is used to decide which students will be offered the remaining places after Criteria 1 to 4 have been applied. This will be done by allocating places in a statistically random order generated by computer. This process is approved by the Department for Education as a fair and objective method of allocating places when there are more applicants than there are places available in any band and the number of places available is exceeded within any criterion. See Appendix A for further information.

5. Twins, triplets or other multiple births

In the case of twins/multiple births from the same household, places will be offered above the published admission number to the other twin or multiple birth children whose twin or multiple birth sibling was offered a place within the admission number. If the qualifying sibling withdraws, then the second place (or other places) is forfeit.

If you have any queries about our Admissions Policy or Procedures, please telephone the school and ask to speak to the Headteacher's PA. The Admission team at the Local Authority will also be able to answer any queries (telephone 0300 1261 000).

All parents who are unsuccessful in gaining a place at the school for their daughter will be sent information explaining how they may, if they so wish, place their child's name on a Waiting List. Please see Appendix B for further information.

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IN YEAR ADMISSION APPLICATIONS

An In Year Admission Application is an application that is made for a place at Northampton School for Girls outside the normal admissions round of September Year 7 entry. Any application for Year 8, 9, 10 and 11 (or for Year 7 from 1st September onwards in the year of entry) is deemed as an in year application.

The Local Authority co-ordinates all in year applications. To make an application for a place at the school parents must complete and submit the Local Authority application form for a school transfer. Please refer to Appendix B for arrangements regarding the In Year Admissions Arrangements for Year 7.

If a place becomes available at any time of the year which takes the number of students in Year 8, 9, 10 or 11 below 270 students and additionally there is no-one on the Waiting List for that year group, then the next applicant will be admitted to the school.

Those parents whose application is turned down because the specific year group in the school is full (above 270) may put their daughter's name on the Waiting List (as described for Year 7 in Appendix B) and are also entitled to appeal to an Independent Appeals Panel.

OUT OF COHORT ADMISSION APPLICATIONS

An Out of Cohort Admission Application is an application that is made for a place at Northampton School for Girls outside the normal age group for the student.

Parents/carers wishing to make this request will have the opportunity provide the school with evidence to demonstrate their reasoning, and are strongly advised to do so. The school will make the decision on the basis of the circumstances of each case and in the best interests of the child concerned. This will include taking account of: the parent's views; information about the child's academic, social and emotional development; where relevant, their medical history and the views of a medical professional; whether they have previously been educated out of their normal age group; and whether they may naturally have fallen into a lower age group if it were not for being born prematurely; the views of the head teacher.

When informing a parent of their decision on the year group the child should be admitted to, the school will provide the reasons for the decision.

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Fair Allocation of Places

Where there are more applicants than places available, following the allocation of places to students with an education, health and care plan (EHC), the following criteria will then be applied in order:

1.	Children in public care (looked after children) or previously in public care;
2.	Students who will have an older sibling continuing at NSG at the time of admission;
3.	Children of staff;
4.	Other Pupils

After the allocation of places to students with EHC plans and oversubscription criteria 1 to 3, the remaining students will be placed in five bands of cognitive ability. The following process is used:

- (i) The bands of cognitive ability will be of equal size and will be based on the same common ability test.
- (ii) The number to be admitted from each band is determined by dividing the places remaining by five.

Tiebreaker

If the admission number is exceeded within any criterion, random allocation (fair allocation) will be used to determine to which pupils in this criterion a place will be offered. Pupils are ordered alphabetically and numbered. These numbers are then put into a random order using an electronic randomiser. This denotes the order in which these pupils will be allocated within this criterion.

A more detailed explanation of this process can be found on the Local Authority website www.northamptonshire.gov.uk/admissions.

Note:

- Banding only operates when the number of applications exceeds the number of places available.
- If places remain vacant in one (or more) bands after the allocation places, these will be filled by children in the adjacent bands (in oversubscription admission criteria order), before children who have not sat the test are considered.

Waiting Lists

Waiting lists are held for all year groups by the Local Authority.

Following an unsuccessful application, parents/carers can request that their child's name be placed on the waiting list.

Waiting lists will be cleared at the end of each school term. If you wish your child's name to remain on the waiting list for the remainder of the academic year, you will need to inform the School Admissions team at Northampton County Council, in writing, by the start of each subsequent term (ie: during the Christmas and Easter breaks) to renew your interest. When a place becomes available it will be filled by one of the pupils on the waiting list in accordance with the oversubscription criteria listed in this policy. Priority will not be given to children on the basis that they have been on the waiting list the longest and children being allocated places under the Fair Access Protocol will be given priority. A new application will be required for a new academic year.
